

THE COLLETON PRIMARY SCHOOL SITE CONTROLER

Dates: To start ASAP

Salary:

- Grade 5, £22,571 to £25,256
- plus 4% intensity payment being on call out, with additional payments if called out
- contractual overtime for school events

Location: The Colleton Primary School

Contract Term: Permanent – 37 ½ hours per week, 52 weeks a year, 26 days holiday. Hours of working are negotiable, we would consider:

- Split shift e.g. 7:30 to 11:30, 2.30 to 6pm
- Job Share
- 7.30am – 4.30pm (1 ½ hour unpaid lunch break)
- Any flexible working pattern that meets the needs of the school for the right candidate

Do you have:

- A strong work ethic
- A positive friendly attitude
- An understanding of health & safety in a school environment or work place environment
- Good verbal and communication skills
- Good DIY skills
- Good ICT skills

We can offer:

- A team working, supportive environment
- Free drop-off and after school club if you have Colleton children
- A varied and interesting workload
- Cake and tea!

The Site Controller is responsible for the supervision of the overall security of the site, including dealing with out-of-hours emergencies.

Visits to the school, prior to application, are actively encouraged.

A job description and application forms are available from the school website.

Applications will be considered on receipt.

Should you require further details please contact Sandra Thomas at the address below.

We welcome applications from all backgrounds as we are committed to equality and diversity. The Colleton Primary School is also committed to safeguarding and promoting the welfare of all children and expects all staff to share this commitment. An enhanced DBS disclosure will be requested for the successful candidate in accordance with Safeguarding Children and Safer Recruitment in Education legislation.

School Application forms only – CVs are not accepted for any position within the school.

Employer Information

The Colleton Primary School

Address

Colleton Drive,

Twyford,

Reading, RG10 0AX

Telephone 0118 934 0530

Email admin@colleton.wokingham.sch.uk

Website www.colleton.wokingham.sch.uk