

**FULL GOVERNING BODY MEETING**  
**THURSDAY 4<sup>th</sup> JUNE 2020: 1.00PM VIA VIDEO CONFERENCE**

<b>Present:</b>	Anne Cronin (AC), Bridget Ditcham (BD – Chair), Keith Hay (KH), Michael Jones (MJ), Caroline Norris (CN), Louise Pitt (LP), Helen Price (HP), Katharine Rooney (KR), Belinda Rowland (BR) and Heather Williams (HW).
<b>Clerk:</b>	Rebecca Marr
<b>Present:</b>	Carol Simpson (CS)
<b>Circulation:</b>	All Governors, Michelle Law and Carol Simpson.

Item No.	Agenda items/Discussions	Action
1.	<p><b><u>Apologies</u></b>  Apologies were received and accepted from Paul Jones and Michelle Law.</p> <p>LP arrived at the meeting (1.04pm).</p>	BD
2.	<p><b><u>Declaration of interests</u></b>  A declaration of interest was made by MJ, RM, LP and HP as they have a child in one of the 3 year groups being discussed.</p>	
3.	<p><b><u>Approve the minutes of 21<sup>st</sup> May 2020</u></b>  The minutes of 21<sup>st</sup> May 2020 were proposed by AC and seconded by KH. <b>The minutes were unanimously approved.</b></p> <p><b>Next steps:</b>  1: To sign the minutes</p>	
4.	<p><b><u>Discussion around the school extending its opening</u></b>  A briefing note from the Headteacher had been circulated to the Governing Body before the meeting.</p> <p>It was noted that the school has been reorganised to comply with the DfE Covid -19 guidance. The staff were thanked for their hard work in reorganising the school. A video is being made to send to pupils showing them how the school now looks and is organised.</p> <p>CN arrived at the meeting (1.08pm).</p> <p>Q: Where are we with the Unions?  A: All the union requests are covered in our risk assessments so the staff are overwhelmingly positive about returning.</p> <p>Q: Older Team has 2 bubbles with 31 children split between them – are you happy with that? Thank you for doing a fantastic job in extending the school opening.  A: One pupil is only coming into school for 1 hour and it was preferential for that pupil to come into a known situation. We have ample space to accommodate the pupil. This will be an exception rather than the norm. As expected, more pupils wish to return to school and we are looking at</p>	

Signed:.....  
Chair

growing the number of bubbles.

The Chair of Governors read out a question that had been submitted prior to the meeting by a governor.

Q: Are there any plans to provide any form of remote learning or even pre-recorded live inputs please? Knowing how isolated pupils across the country are feeling at this time might we consider phone calls or video conferencing to check in on all pupils?

A: In the guidance we have sent to all parents we have said we are reviewing all options. The staff are already being asked to cover remote learning, 12 bubbles and an ever growing bubble of key worker/vulnerable pupils. We will look at recording lessons which will be put up on line. They will not be live due to difficulties associated with this. From next week teachers will telephone all pupils starting with those children not returning to school at the current time.

Q: Will the live lessons be for those in years that have returned?

A: No for all pupils as we are trying to maintain a level playing field.

Q: Could we have a video call for particularly the younger pupils?

A: Telephone calls have worked well with key worker/vulnerable pupils and for safeguarding reasons we have been advised not to do video calls.

HW arrived at the meeting (1.20pm).

Q: If pupils have an inappropriate background they can be held accountable like they would for inappropriate behaviour at school?

A: Agreed but the live lessons are also about the staff being able to do them given their own family responsibilities and their other teaching commitments. We are not sure how long remote learning will be required so we will keep video lessons under regular review.

Q: In the surveys sent to parents have we responded to all of the concerns raised?

A: The Team Leaders have collated the responses and dealt with them accordingly. Families have been emailed and telephoned to discuss their concerns.

Q: I am assuming that the whole parent body will be updated on how it is going with the three year groups back?

A: Briefings will continue but will be sent twice weekly instead of daily. The video will be sent to all parents. We have received many positive emails thanking us for our communication.

Q: If the furlough scheme ends are there plans to bring back the After School Club or will we pay the employees?

A: We will continue to pay them.

Q: Where are we with the cleaners?

A: We have a TUPE consultation meeting soon which we are conducting on the Cleaning Companies behalf.

Q: Is half of Older Team area being used for 1 bubble?

A: Yes at the moment but we can extend this for more bubbles.

Signed:.....  
Chair

5.	<p><b><u>Pupil matters</u></b></p> <p><u>5.1 Safeguarding including Attendance, Bullying, Exclusions and Prevent</u> – The school is continuing to support lots of families. Admission numbers are likely to increase from September. We already have 2 more children on roll in September.</p> <p>Q: Are there any safeguarding matters? A: No.</p>	
6.	<p><b><u>Staff wellbeing</u></b></p> <p>A list of governors and their link member of staff had been circulated prior to the meeting.</p> <p>Q: There are some teaching areas where there are no link governors such as history and geography - will the list be extended to cover these? A: LP had already written to the Middle Team leader and that email had been shared within the whole team. If the number of staff is too wide it is difficult for governors to offer personal support. We are focusing on year groups at the current time rather than curriculum areas so as long as each team has a link governor which they do the scheme will work fine. The Office Staff would like a governor link. They feel detached and have been working hard.</p> <p>AC volunteered to become the link governor for the Office Staff. AC was thanked accordingly.</p> <p><b>Next steps:</b> 1: To send AC their email addresses</p>	CS
7.	<p><b><u>AOB</u></b></p> <p>Q: How are arrangements going for the Headteacher handover? A: ML and CN are working very closely together on the current situation and planning for September. I am confident of a smooth transition and that the school will have a fantastic Headteacher in September.</p>	
8.	<p><b><u>Date of next meeting: 2<sup>nd</sup> July 2020</u></b></p> <p>It was agreed that a meeting would be arranged the week of 22<sup>nd</sup> June.</p> <p>The Governors wished the school staff well for next week when more children return to school and they were thanked for their preparation. The school are excited to have some of the children back.</p> <p>The meeting ended at 1.45pm.</p>	

Signed:.....  
Chair