

FULL GOVERNING BODY MEETING
THURSDAY 29th APRIL 2021: 7PM AT THE SCHOOL

<u>Present:</u>	Luciana Clayton (LC), Anne Cronin (AC), Bridget Ditcham (BD), Rachel Farris (RF), Keith Hay (KH), Lucy Hill (LH), Paul Jones (PJ), Michelle Law (ML), Helen Price (HP), Katharine Rooney (KR), Belinda Rowland (BR) and Heather Williams (HW).
<u>Also present:</u>	Vanessa Neale (VN- Assistant Headteacher), Carol Simpson (CS – Business Manager) and Rebecca Marr (Clerk).
<u>Circulation:</u>	All Governors, Vanessa Neale and Carol Simpson.

Item No.	Agenda items/Discussions	Action
1.	<u>Apologies</u> All persons were present.	
2.	<u>Declaration of interests</u> No declaration of interests was made.	
3.	<u>Approve the minutes of 17th March 2021.</u> The minutes of 17 th March 2021 were proposed by KH and seconded by LH. The minutes were approved unanimously.	
4.	<u>Matters arising</u> <u>4.1 Clerk to chase the remaining skill audit forms and governors to ensure they have submitted their skill audit form – A couple of forms are still to be returned.</u> <u>4.2 To update the FGB if there is any further information on admissions to The Piggott School – The situation is much more positive. The Piggott School offered another 19 places and because of that, and some movement on the list, a further 22 families have been offered a place to start at The Piggott in September. Only one pupil remains without a place which is very difficult for that family. Wokingham are hopeful that there will be more movement and a place can be offered to that pupil before September.</u> There are still concerns over there being sufficient places next year. Wokingham are working on a 10-year strategy plan which will go to all stakeholders for consultation. The Headteacher will ensure all Colleton families know about the consultation so they have an opportunity to respond. The Headteacher has also asked to be involved in the working party to look at the 10-year strategy. Q: Can the communications regarding the consultation be sent to families in Middle Team as I know parents with children in those teams are anxious about Piggott admissions too? A: Yes, I will include any further communication in the newsletter, so all of the school community are aware.	

Signed
Chair

Date:

Next steps:

1: Clerk to chase the remaining skill audit forms and governors to ensure they have submitted their skill audit form.

ALL

5.

Approval of the budget for 2021-22

The budget for 2021-22 and the 3-year budget had been circulated prior to the meeting. It was noted that governors had asked questions prior to the meeting via email that had been responded to.

The Chair of the Staff & Finance Committee advised the Governing Body:

- Apologies for sending the 3-year budget late. We have been asked to submit a three-year budget that we have not been asked to do previously.
- The Staff and Finance Committee met before Easter to review the draft budget and has reviewed the final budget earlier today. The Committee are recommending the Full Governing Body approve the budget as circulated.
- The final budget circulated is a balanced budget.
- This financial year (2020-21) has ended in a deficit of £15,774 which is almost all due to losses sustained by the extended day provision. Schools were told to keep open the extended day provision during the pandemic despite the losses sustained by schools in keeping them open. The Committee and school will continue to push Wokingham and central government for recompense for these losses.
- It is a great achievement the year end is as it is given the year we have had.
- The 3-year budget shows an abysmal deficit at the end of year 3 but the assumptions we were asked to make in it are flawed.
- A positive of the 3-year plan has been to relook at the staff plan going forward.
- We were asked to not increase the government funding we receive in the 3-year budget but to increase the cost of our staff 2% year on year. The cost of our staff is 80% of our budget therefore the 3-year budget is showing a significant deficit by the end of year 3. All schools will be in the same position as us.

There were no questions from the Governing Body on the budget for 2021-22.

KH proposed the budget for 2021-22. This was seconded by BD. **The Full Governing Body unanimously approved the budget for 2021-22.**

KH proposed the 3-year budget for approval. This was seconded by AC. **The Full Governing Body unanimously approved the 3-year budget as circulated.**

Next steps:

1: Submit the budget for 2021-22 and the 3-year budget to Wokingham Council

CS

6.

AOB

The proposed SFVS had been circulated prior to the meeting. Governors were asked to review this document and ensure they are

comfortable with the answers and information given. Any issues arising from the dashboard part of the SFVS will be discussed in more detail at the next Staff and Finance meeting.

Next steps:

- 1: To review the SFVS and send any questions to the Clerk and CS
- 2: Add approval of the SFVS to the next agenda of the FGB

ALL
Clerk

7.

Date of next meeting – Wednesday 12th May

The Governing Body were thanked for their help and support.

The meeting ended at 7.30pm.