

FULL GOVERNING BODY MEETING
THURSDAY 23RD APRIL 2020: 1.30PM VIA VIDEO CONFERENCE

Present:	Anne Cronin (AC), Bridget Ditcham (BD – Chair), Keith Hay (KH), Michael Jones (MJ), Paul Jones (PJ), Caroline Norris (CN), Louise Pitt (LP), Helen Price (HP), Katharine Rooney (KR), Belinda Rowland (BR) and Heather Williams (HW).
Clerk:	Rebecca Marr
Present:	Michelle Law (ML) and Carol Simpson (CS)
Circulation:	All Governors, Michelle Law and Carol Simpson.

Item No.	Agenda items/Discussions	Action
1.	<u>Apologies</u> None – all persons were present.	
2.	<u>Declaration of interests</u> There was no declaration of interests made.	
3.	<u>Approve the minutes of 23rd and 31st January 2020</u> The minutes of 23 rd January 2020 were proposed by BR and seconded by AC. The minutes were unanimously approved. The minutes of 31 st January 2020 were proposed by HW and seconded by LP. The minutes were approved with two abstentions. Next steps: 1: To sign both sets of minutes	BD
4.	<u>Pupil matters (item 5 on the agenda)</u> <u>Admissions including admissions to The Piggott School</u> – This year there was a larger percentage of pupils that did not initially get a place at The Piggott School although they all have now. It was proposed when the schools are re-open to write to The Piggott School asking for pupils from the Colleton and Polehampton to be considered as priority for admission, as they are traditionally their feeder schools. The matter will also be raised with Twyford Parish Council. Q: Was there an issue of pupils from Polehampton obtaining a place at The Piggott as well? A: A couple of pupils who live further away had a problem. Sonning Primary also had pupils that did not receive an offer of a place. There are associated Part II minutes that cover confidential information. <u>Safeguarding including Attendance, Bullying, Exclusions and Prevent</u> – The Governing Body were reminded that one of their main functions whilst the school is closed and one which has raised prominence whilst the school is shut is safeguarding. It is the most vulnerable families that will find the lockdown the hardest especially as the front line services will have changed the delivery of their services. The Governing Body were updated on the tremendous amount of work undertaken by CN,	

Signed:.....
Chair

ML and VN particularly in relation to a serious incident in the first week that the school was shut. The school are happy with the way that this was dealt with.

The school have invited 20 vulnerable children to continue to come to school but at present the parents have chosen to keep them at home. The school are contacting identified families weekly and these telephone calls are appreciated by the families.

It was noted that children in need conferences are taking place remotely.

An update was given on the looked after children.

Q: Are you getting the support you need from external agencies?

A: When the school has managed to make contact for support the support has been fine. More support is needed.

The Governing Body asked if they were able to support the school CN or ML only need to ask.

Q: Are you happy with alternating school provision with Polehampton?

A: Yes it is working well. The Heads speak often and the pupils and staff are enjoying the experience.

5. **Staff wellbeing (item 5 on the agenda)**

All staff are concerned with the amount of work carried out by CN, ML and VN around safeguarding during the last few weeks. BR is part of the school's staff wellbeing group and she gave a report to the Governing Body on the steps being taken to ensure staff wellbeing. A newsletter has been sent to all staff giving some hints and tips on maintaining staff wellbeing. HW was thanked for her contribution to this. Team leaders are keeping in contact with their team and other staff outside their team to keep staff engaged including support staff. The ASC Manager is keeping in contact with the staff at the ASC.

Q: Do the staff have all the resources and equipment that they need?

A: Yes and thanks was given to Eve Musulanov for the fantastic support she has given to staff throughout.

Q: Can we, as governors, do anything to review and support the safeguarding workload?

A: Just check in regularly and offer support as it can feel lonely.

6. **Approval of the budget (item 4 on the agenda)**

It was noted that the Staff and Finance Committee had already reviewed the budget. It was noted that we may get a pushback from Wokingham Council as a result of submitting a deficit budget. The Governing Body agreed to deal with this if, and when, it arose. The deficit budget was being submitted as a result of a loss of income during the school closure period.

The Governing Body were asked if they had any questions on the budget. No questions were received.

AC proposed the budget and this was seconded by MJ. **The budget was unanimously approved.**

Signed:.....
Chair

7.	<p><u>AOB</u> All governors were asked to check their governor emails daily just in case we need to hold an emergency governors meeting.</p> <p>Next steps: 1: Clerk to set up a governor What's App group</p> <p>MJ left the meeting (1.55pm)</p> <p>An update was given to governors on the Year 6 residential Bude trip. The Governing Body thanked the staff that are trying to accommodate a change in the date of the trip so it can proceed.</p>	Clerk
8.	<p><u>Date of next meeting: 2nd July 2020</u> The next meeting date was arranged for 1pm on Thursday 23rd May via video conference. The school and governors may need to discuss plans for when the school is asked to reopen in whatever form that may take.</p> <p>The meeting ended at 2pm.</p>	

Signed:.....
Chair