

## **The COLLETON PRIMARY SCHOOL**

### **AGENDA FOR THE FULL GOVERNORS MEETING**

**Date: Wednesday 18<sup>th</sup> November 2020 at 6.15pm**

**Location: Via Teams**

- 1. Safeguarding training**
- 2. Apologies**
- 3. Declaration of interests**
- 4. Approve the minutes of 23<sup>rd</sup> September 2020**
- 5. Matters arising**
  - 5.1 Governors to respond to the Clerk's email regarding any business/pecuniary interests unless they have done so already
  - 5.2 To sign the minutes
  - 5.3 Add approval of the governor roles to the next agenda
  - 5.4 Chair and Clerk to meet to discuss future committee membership
  - 5.5 The PR Working Party to set their first meeting date
  - 5.6 Any comments on the new format of the Headteacher's report to be fed back to the Clerk
- 6. Governing Body organisational matters**
  - 6.1 Approve the terms of reference
  - 6.2 Approve the statement of delegation
  - 6.3 Ratify appointment of LH and RF as co-opted governors and governors pecuniary interests
  - 6.4 Ratify the parent governor election timetable and the appointment of the Clerk as the Returning officer
  - 6.5 Appoint governors to roles/responsibilities
- 7. Reports**
  - 7.1 Head's report
  - 7.2 Curriculum
  - 7.3 Staff and Finance
  - 7.4 Sites and Buildings
  - 7.5 ASC
  - 7.6 Collaboration
  - 7.7 PR Working Party
- 8. School Development Plan**
- 9. Pupil matters**

9.1 Admissions

9.2 Safeguarding including Attendance, Bullying, Exclusions, Prevent

**10. Policies - Attendance, core values, complaints, governor induction, NQT, designated teacher for looked after children, children with health needs that cannot attend school, Prevent**

**11. National Issues**

11.1 GDPR

11.2 New ofsted framework

11.3 Covid-19 related matters

**12. Training/school visits**

12.1 Governor training attended

12.2 Link governor visits

**13. Staff wellbeing**

**14. AOB** (please advise Chair at the start of the meeting)

**15. CPTA report**

**16. Date of next meeting: Wednesday 27<sup>th</sup> January 2020**

**LIST OF UPCOMING TRAINING COURSES:**

Introduction to personnel – 19<sup>th</sup> November 7pm

Using data to support and challenge your school – 24<sup>th</sup> November 7pm

Aspiring Chairs -Tuesday 1<sup>st</sup> December 7pm to 8:30pm

**LIST OF UPCOMING SCHOOL DATES:**