

**FULL GOVERNING BODY MEETING  
THURSDAY 25<sup>th</sup> APRIL 2019: 8.00PM AT THE SCHOOL**

<b>Present:</b>	Anne Cronin (AC), Bridget Ditcham (BD – Chair), Keith Hay (KH), Michael Jones (MJ), Gordon Murray-Smith (GMS), Caroline Norris (CN), Helen Price (HP), Andrew Saker (ASA), Andrew Symmonds (AS) and Heather Williams (HW).
<b>Also present:</b>	Carol Simpson (CS)
<b>Clerk:</b>	Rebecca Marr
<b>Circulation:</b>	All Governors, Michelle Law and Carol Simpson

Item No.	Agenda items/Discussions	Action
1.	<p><b><u>Apologies</u></b> Apologies were received and accepted from Michelle Law, Louise Pitt and Belinda Rowland.</p>	
2.	<p><b><u>Declaration of interests</u></b> There was no declaration of interests made.</p>	
3.	<p><b><u>Approve the minutes of 28<sup>th</sup> March 2019</u></b> The minutes of 28<sup>th</sup> March 2019 were proposed by ASA and seconded by AC. The minutes were approved unanimously. The minutes were signed by BD as a correct record.</p>	
4.	<p><b><u>Approval of the budget</u></b> The budget had been circulated prior to the meeting.</p> <p>Apologies were made for the timetabling of this meeting which was down to the deadline that the budget needs to be submitted to Wokingham Council. CS was thanked for her hard work on the budget over the Easter holidays.</p> <p>The Chair of the Staff and Finance Committee reported that the Committee had discussed the budget, the surplus and the reasons for it. The surplus has been caused by carrying staff vacancies and income from the ASC is now being received in advance. It was reported that the surplus is slightly larger than the budget circulated as we have received some additional monies. It is not proposed to change the budget lines.</p> <p>The budget includes the teachers' pay grant to cover the increases in teacher pensions and pay increases over 1% but this grant is only guaranteed for this next financial year.</p> <p>It has been assumed that we will receive the PE grant this year but that has not been confirmed.</p> <p>HW arrived (8.05pm).</p> <p>One unknown is the expenditure involved in taking over the kitchen, but it is thought this to be minimal after discussions with the new catering company.</p>	

Signed:.....  
Chair

	<p>All curriculum bids have been included in the budget.</p> <p>The school's policy of spending the monies received for the children in year was reiterated.</p> <p>Q: Are the payments being made in advance for the ASC accounted for? A: Yes.</p> <p>Q: Is the budget based on us being fully staffed? A: Yes and this is the main reason we have a surplus this year.</p> <p>Q: Have we had any more resignations? A: No but the deadline is 1<sup>st</sup> May.</p> <p>Q: Has our lettings, in particular the Caravan Club lettings, been affected by us not having a site controller for a period of time? A: The Caravan Club bookings were already made until 2020 so these were not affected. We are happy with the number of lettings we have. We have not increased the lettings in the evening as these affect how the school runs.</p> <p>Q: Do we have flexibility if we run at a loss next year? A: A three-year estimate has been prepared which is showing a small deficit if we receive no income increase. This small deficit is manageable.</p> <p>Q: Will the new catering contract cost us any monies? A: No, it should save us some.</p> <p><b>The budget was proposed by BD and seconded by AS. The Governing Body unanimously approved the budget.</b></p> <p><u>Next steps:</u> 1: BD to sign the budget and CS to submit to Wokingham Council.</p> <p>5. <b><u>AOB</u></b> There are associated Part II minutes that cover confidential information.</p> <p>6. <b><u>Next meeting</u></b> Thursday 23<sup>rd</sup> May at 7pm.</p> <p>The meeting ended at 8.25pm.</p>	<p>BD/CS</p>
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Signed:.....  
Chair