

**The COLLETON PRIMARY SCHOOL**

**AGENDA FOR THE FULL GOVERNORS MEETING**

**Date: Thursday 27<sup>th</sup> September 2018 – 7.00pm**

**Location: In School**

**1. Apologies**

**2. Declaration of interests**

**3. Elect a chair**

**4. Elect a vice chair**

**5. Approve the minutes of 5<sup>th</sup> July 2018**

**6. Matters arising**

6.1 Sign up for the governor part of the Key

6.2 Review the model safeguarding policy on the Key

6.3 Circulate the EEF review document

6.4 Add safeguarding and SEN policies to the next FGB agenda

6.5 Arrange for GDPR training before the next FGB meeting

6.6 Investigate whether the Key provides ongoing GDPR training

**7. Governing Body organisational matters**

7.1 Ratify the decision of WBC to appoint a Local Authority governor

7.2 Appoint governors and a Clerk to each Committee/working party

7.3 Set FGB meetings for this academic year

7.4 Set meeting dates for each of the Committees/working parties to meet

7.5 Approve the parent governor election timetable and the appointment of the Returning Officer

7.6 Academy Group report

**8. Reports**

8.1 Head's report

8.2 Curriculum

8.3 Staff and Finance

8.4 Sites and Buildings

8.5 PR

8.6 ASC

**9. School Development Plan**

9.1 Updated SDP

9.2 Monitor progress (CN)

**10. Pupil matters**

10.1 Admissions

10.2 Safeguarding including Attendance, Bullying, Exclusions, Prevent

11. **Policies** – safeguarding and behaviour (pupil)

**12. National Issues**

12.1 GDPR

**13. Training/school visits**

13.1 Governor training attended

13.2 Link governor visits

13.3 Foundation learning journey drop ins

14. **AOB** (please advise Chair at the start of the meeting)

15. **CPTA report**

16. **Date of next meeting:** TBC

**LIST OF UPCOMING TRAINING COURSES:**

Appraisal & capability – the role of a governor in headteacher appraisal – 4<sup>th</sup> October 7pm-9.30pm

Chairs briefing – Wednesday 17<sup>th</sup> October 7pm-9pm

Development Governor forum – 6<sup>th</sup> November 7pm-8.30pm

Ofsted moving from good to outstanding – 7<sup>th</sup> November 7pm-9pm

Financial training for maintained school governors – 15<sup>th</sup> November 6.30pm-8.30pm

Introduction to personnel – 22<sup>nd</sup> November 7pm-9pm

Health & Safety governor forum – 29<sup>th</sup> November 7pm-9pm

**LIST OF UPCOMING SCHOOL DATES:**

Open morning Wednesday 10<sup>th</sup> October 9.30 – 11am (governor needed)