



## SWIMMING POOL CONDITIONS OF HIRE SUMMER 2018

The Colleton Pool is available for hire by all Colleton families who have paid the voluntary donation for curriculum swimming, for which the following Terms and Conditions apply:

### SESSIONS AND CHARGES

The private hire charges are payable per session and times available are as follows:

Term time	Private Hire	Hire Charge per session
Monday – Friday	5.00 pm – 6.30 pm	£25.00

  

Weekends and School Holidays	Private Hire	Hire Charge per session
Monday – Sunday (please state your preferred 90min time slot)	11.00am – 12.30pm 12:30 – 2:00pm 5.00pm – 6.30pm	£25.00

### PAYMENT

1. Hire charge of £25.00 is payable at the time of booking and is non-refundable.
2. A further separate payment of £20.00 is also required at the time of booking and will be refunded provided that the pool has been left in good order by the hirer and the keys have been returned promptly to the Bookings Officer. This payment should be a separate cheque to the other payment. This deposit will be refunded within one week of the hire.
3. If the pool has been closed or an electrical thunderstorm takes place at the time of the hire, an alternative date will be offered.

### CONDITIONS OF USE

Hirers of the pool must agree to the following conditions:

1. The Terms and Conditions of the Colleton Pool must be adhered to at all times and signed by the hirer.
2. All paperwork must be signed and returned, with payments as detailed above, to the Bookings Officer.
3. It is the Hirer's responsibility to ensure that all visitors to the pool during their hire period abide by the Rules and Conditions of the Colleton Pool.
4. **One 'Lead Spotter' must be in attendance at all times, who has taken the Basic Life Support (including resuscitation) course as provided by the Colleton Parent Teacher Association, or hold a First Aid qualification (which includes resuscitation). A copy certificate must accompany the booking form if you did not obtain your first aid qualification on a Colleton PTA course. A separate 'Assistant Spotter' (competent swimmer) must also be in attendance at all times, they may not enter the water whilst on duty except in an emergency situation.**
5. The Lead Spotter and Assistant Spotter are responsible for the supervision and safety of pool users and for the good behaviour of users and spectators, both in and around the pool and elsewhere on the school site. Please remember that there are private residences nearby and to keep any noise to an acceptable level.
6. The Spotter and Assistant Spotter must take reasonable steps to ensure that the pool users are clean and free of any infectious diseases. All cuts, blisters and open wounds must be covered with a waterproof plaster.
7. Any infants who are not toilet trained must wear Aqua pants. Please take all soiled nappies, and rubbish home with you.
8. The changing rooms, toilet, poolside and spectators' area must be left clean and tidy.
9. The Pool Cover must be unwound and placed over the water at the end of the hire session.
10. The Spotter and Assistant Spotter must ensure that the swimming pool gate is locked after vacating the premises at the end of their hire period.



11. Vehicles may make use of the car park provided the gates are open.
12. The School hill / mound may be used for picnicking provided the children are supervised at all times and no one approaches the field and specifically the wildlife area at the back of the field. The play equipment on the field must not be used. Children on the school site remain the responsibility of the hirer at all times. If the hirer wishes to use the field this is a separate letting which must be arranged directly with the School.
13. School swim aids are not included in the hire agreement and must not be used during private hire sessions.

#### **GENERAL**

The Bookings Officer will advise private hirers on how to obtain the key and the procedure for locking the pool and returning the key. Please respect the privacy of the Bookings Officer. Telephone calls very early in the morning and after 9pm are not acceptable.

We are sure that you will agree that safety and hygiene are of paramount importance and will therefore understand why the above rules and conditions must be adhered to.

**ENJOY YOUR SWIM!**



## SWIMMING POOL PRIVATE HIRE BOOKING FORM

To: Colleton School Association Bookings Officer,

Name of Hirer \_\_\_\_\_

Address \_\_\_\_\_

Post Code \_\_\_\_\_

Mobile \_\_\_\_\_

Email: \_\_\_\_\_

Date(s) Pool required \_\_\_\_\_ Time(s) \_\_\_\_\_

or

Date(s) Pool required \_\_\_\_\_ Time(s) \_\_\_\_\_

Please state names of:

Lead Spotter \_\_\_\_\_

- My First Aid qualification was obtained on a Colleton PTA course
- I have enclosed a copy of my First Aid Certificate (see Conditions of Use – No. 4)

Second Supervisory Adult \_\_\_\_\_  
(Assistant Spotter)

Bookings will be accepted on a first come, first served basis subject to the intention of giving as many families as possible at least one booking. The Bookings Officer's decision is final in respect of booking allocations. All cheques will be returned if the booking cannot be accepted.

Your booking will only be confirmed when we have received the appropriate payments as detailed below.

### DECLARATION

We have read, understood and agree to abide by the rules and conditions of the Colleton Pool as stated in the Normal Operating Procedures and Emergency Action Plan. All documents available on the School Swimming Pool website.

I enclose my payment of two cheques for £25.00 and £20.00 (cheques made payable to "The Colleton School Association") as follows:

- Hire charge which is non-refundable. £25.00
- Refundable 'good order' deposit of £20.00 per booking (this will be returned to me provided the pool is left in good order at the end of the hire). £20.00

Signed \_\_\_\_\_ (Hirer) Date \_\_\_\_\_

**The Bookings Officer will confirm your booking in writing.**

Please return this booking form with your payments to The Pool Booking Officer by posting it in the School Office. Thank you.