



COLLETON POOL **CLOSING UP PROCEDURE 2018**

- The pool should be cleared of all swimming toys and the toys put away in the storage box.
- The cover should be put back in place.
- Return the First Aid Kit to the girls changing room.
- Return the list of families eligible to swim to the swimming bag.
- Check and clear the Pool area/ toilets/ changing rooms.
- All rubbish and debris to be cleaned up, all chairs stacked and umbrellas folded and placed in the girls changing room.
- Rubbish should be taken home or deposited in the bins near the Colleton Drive gates.
- The green Fire Exit gates must be LOCKED shut.
- The changing rooms must be LOCKED shut.
- The main door must be LOCKED shut.
- Return the key to the security box.

If you have any concerns with the pool or wish to report an incident please contact a member of the pool committee immediately.

The Colleton School Association and The Colleton Primary School CANNOT be held responsible for any unauthorised usage of The Colleton Swimming Pool, i.e. out of designated opening times.